



TAE40110 Certificate IV in Training and Assessment
Registered Teachers

TAA40104-TAE40110
Upgrade pack

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| Document Group: Learning Guides | Approved | Version | Version Date | Review Date |
|--|-----------------|----------------|---------------------|--------------------|
| TAA upgrade pack (Teachers) | T. Stone | 1.1 | 28.06.11 | 4.04.2012 |
| Location: ASC\Master Document Folder\Course Materials\Master TAE | | | | |

Introduction

This upgrade pack is specifically designed for teachers who hold the TAA40104 CIV in Training and Assessment. If you completed your CIV in Training and Assessment with ASC Training and Development, we will have records of your status as a teacher. You only need complete Part A, and the enrolment form at the end of this document.

If you did not complete the CIV in Training and Assessment with us, you will need to complete both Parts A and B

Part A

In order to upgrade to the TAE40110 Certificate IV in Training & Assessment, you will need to demonstrate recent training and assessing experience and/or professional development.

Evidence may include:

- (i) Attendance at VET forums, workshops, conferences
- (ii) Involvement on committees or working parties involved in VET
- (iii) Current or recent (past 12 months) involvement in delivery and assessment in VET courses.

Note: The evidence you supply must be signed by a line manager

Part B

If you did not complete the CIV in Training and Assessment with ASC Training and Development, you will need to supply:

- (i) A copy of your Teacher's Registration
- (ii) A copy of your TAA CIV in Training and Assessment (Verified by a Justice of the Peace who has sighted the original)
- (iii) If you have completed the unit TAAASS402A Assess competence, as opposed to more recent versions (TAAASS42B or TAAASS402C) you will need to show evidence of conducting an RPL on a candidate, or you can opt to complete an RPL exercise we can send you

Explanation of Recognition Process for Teachers

As a teacher with the TAA CIV in Training and Assessment, you have 'automatic' recognition for the 7 core units of the new TAE CIV in Training and assessment.

We have chosen 3 electives to complete the qualification that relate both to units from the TAA CIV in Training and Assessment and your experience and knowledge (e.g. by virtue of your Teaching Qualification).

These units are:

- BSBCMN401A Make a presentation
- TAADES502B Design and develop learning resources
- TAEDEL301A Provide work skill instruction

Submission

Please submit your evidence and the Registration and Payment Form on the next 2 pages via email to: submissions@asctraining.com.au

or post (please keep a copy if posting) to:
ASC Training & Development
Level 4, 144 North Terrace
ADELAIDE SA 5000

Ph. (08) 8410 2627

Cost (Nationally recognised training does not incur a GST)

- Completion of Part A only: \$160
- Completion of Part A and B: \$190

The Department of Further Education, Employment, Science and Technology collect the required information on this form for use by the Commonwealth Department of Education Science and Training. This information is collected for the purpose of auditing participation and the monitoring and reporting of training outcomes. The information you provide may be accessed by officers of these two departments and by the National Centre for Vocational Education Research (NCVER) for the above purposes.

1. Are you of Aboriginal or Torres Straight Islander origin? (For persons of both Aboriginal AND Torres Straight Islander origin, mark both boxes 'Yes'.)

| | |
|-------------------------------|--|
| NO | |
| YES, ABORIGINAL | |
| YES, TORRES STRAIGHT ISLANDER | |

2. In which country were you born?

| | |
|------------------------|--|
| AUSTRALIA | |
| OTHER – PLEASE SPECIFY | |

3. Are you still attending secondary school?

| | |
|-----|--|
| YES | |
| NO | |

4. What is your highest COMPLETED school level? (Tick ONE box only)

| | |
|-----------------------|-------------------------|
| YEAR 12 or EQUIVALENT | |
| YEAR 11 or EQUIVALENT | |
| YEAR 10 or EQUIVALENT | |
| YEAR 9 or EQUIVALENT | |
| YEAR 8 OR BELOW | |
| NEVER ATTENDED SCHOOL | Go To Question 6 |

5. In which YEAR did you complete that school level?

| |
|--|
| |
|--|

6. Do you speak a language other than English at home? (if more than one language, indicate the one that is spoken most often.)

| | |
|-----------------------------|-------------------------|
| NO, ENGLISH ONLY | Go To Question 8 |
| YES, OTHER – PLEASE SPECIFY | |

7. How well do you speak English?

| | |
|------------|--|
| VERY WELL | |
| WELL | |
| NOT WELL | |
| NOT AT ALL | |

8. Do you consider yourself to have a disability, impairment or long-term condition?

| | |
|-----|-------------------------|
| YES | |
| NO | Go To Question 9 |

If YES, then please indicate the areas of disability, impairment or long-term condition. (You may indicate more than one area.)

| | |
|---------------------------|--|
| HEARING/DEAF | |
| PHYSICAL | |
| INTELLECTUAL | |
| LEARNING | |
| MENTAL ILLNESS | |
| ACQUIRED BRAIN IMPAIRMENT | |
| VISION | |
| MEDICAL CONDITION | |
| OTHER | |

9. Out of the following categories, which BEST describes your current employment status? (Tick ONE box only.)

| | |
|---|--|
| FULL-TIME EMPLOYEE | |
| PART-TIME EMPLOYEE | |
| SELF-EMPLOYED – NOT EMPLOYING OTHERS | |
| EMPLOYER | |
| EMPLOYED – UNPAID WORKER IN A FAMILY BUSINESS | |
| UNEMPLOYED – SEEKING FULL-TIME WORK | |
| UNEMPLOYED – SEEKING PART-TIME WORK | |
| NOT EMPLOYED – NOT SEEKING EMPLOYMENT | |

10. Have you SUCCESSFULLY completed any of the following qualifications?

| | |
|---|--|
| BACHELOR DEGREE OR HIGHER DEGREE | |
| ADVANCED DIPLOMA OR ASSOCIATE DEGREE | |
| DIPLOMA (OR ASSOCIATE DIPLOMA) | |
| CERTIFICATE IV (OR ADVANCED CERTIFICATE/TECHNICIAN) | |
| CERTIFICATE III (OR TRADE CERTIFICATE) | |
| CERTIFICATE II | |
| CERTIFICATE I | |
| CERTIFICATES OTHER THAN ABOVE | |

.....
Your major reason for study? (Tick ONE box only.)

| | | | |
|----------------------------------|--|---|--|
| GET A JOB | | IT WAS A REQUIREMENT OF MY JOB | |
| TO DEVELOP MY EXISTING BUSINESS | | I WANTED EXTRA SKILLS FOR MY JOB | |
| TO START MY OWN BUSINESS | | TO GET INTO ANOTHER COURSE OF STUDY | |
| TO TRY FOR A DIFFERENT CAREER | | FOR PERSONAL INTEREST OR SELF-DEVELOPMENT | |
| TO GET A BETTER JOB OR PROMOTION | | OTHER REASONS | |