



asc
training and
development

Essentials of Project Management

Duration

1 Day

Format

Face to Face

Pre-Requisites

No

Funding

No

Description

Effective project management underpins the achievement of every business outcome.

This course targets staff responsible for small to medium projects in the workplace including project sponsors, project managers, and contributing members of project teams.

Participants will apply the tools and techniques to a project of their own.

Essentials of Project Management is a non-accredited general introduction to the principles and basic tools of Project Management covering:

- The benefits of project management
- Definitions of projects and project management
- Project lifecycle
- Project Governance
- Basic steps in defining a project's scope
- Basic steps in planning a project
- Overview of executing and closing a project

Career Outcomes

Participants take away a clear framework for delivering successful projects, from defining the scope through to project closure.

Format

The Essentials of Project Management is conducted over one day
9:00am - 4:30pm.

Investment

\$495 inc. GST

Inclusions:

- continuous coffee, tea and morning tea are provided at sessions. There are many quality food vendors within 1-2 min walk for you to purchase your lunch, or you are welcome to bring your own lunch if you wish
- course learning materials

Training Venue

ASC Training & Development
Harmer House
Level 2, 5 Leigh Street
ADELAIDE SA 5000

Testimonials

"Rob made the sessions interesting by using his own experience as well as ours to understand the tools in project management. Highly recommended course."

"Rob is an excellent facilitator who respected everyone's contribution and needs. He presented with great knowledge and humour and sensitivity and spirit of generosity."

"Just everything! Well presented, good examples, great notes, good group interactions."

"Very worthwhile course, even for those not intimately involved in major projects."

"The whole course was fantastic & I would definitely recommend it to other colleagues."

"Many valuable tools learnt to apply to future projects."

"Best, most relevant training I've ever done - thanks Rob."

For more information, contact:

(08) 8410 2627

www.asctraining.com.au